We value the safety of all afterschool professionals, families, and the community. We are taking every precaution to provide a safe environment for the Jump Start Conference. We are following the recommendations provided by our local health departments and the CDC.

What are Eccles Conference Center Precautions?

Covid precautions- What is Eccles doing? Eccles covid information

- Currently operating at full capacity with no restrictions based on the Weber County Health Dept.
- Several sanitizing stations throughout the conference center as well as ample access to daily sanitized restrooms with hand washing stations.
- Continued monitoring of employees for any symptoms prior to work shifts, and anyone showing symptoms will not be permitted to work.
- We encourage groups to not congregate in our lobby areas prior to the start of the events. Hallways are marked to adhere to 6 ft spacing.

Will I be required to wear a mask?

• UAN values the safety of all in attendance. It is highly recommended that staff and attendees wear well-fitting masks that fit completely over their nose and mouth during large gatherings.

Will there be daily health checks?

 Not at this time, however we require <u>event staff and attendees to stay home</u> if they have tested positive for COVID-19, are waiting for COVID-19 test results, have COVID-19 <u>symptoms</u>, or if they have had <u>close contact</u> with a person who has tested positive for or who has symptoms of COVID-19.

Will I be able to get a refund if I am unable to attend due to testing positive for covid, waiting for a covid test, or have covid symptoms?

- Cancellation requests must be submitted in writing to professionallearning@utahafterschool.org by October 3, 2022. All requests submitted before this date are eligible for a refund, minus a 20% processing fee. No refunds will be available under any circumstance after this date.
- Registration may be transferred to another attendee, before October 7,2022.

What will social distancing look like at the conference?

- Hallways will be clearly marked with one way traffic signs.
- Room capacities will be limited to minimize overcrowding.

Will I need to be vaccinated to attend the conference?

• We ask that all attendees be vaccinated and that best judgment is exercised in registering to assure a safe environment for everyone.

Will there be any virtual options available during Jump Start Nov. 4-5?

• Jump Start Conference is planned as an in person event. You will have a first rate opportunity in the spring to attend Recharge on a virtual platform.

Will there be any virtual learning opportunities after Jump Start?

 Included in your Early Bird Jump Start registration is an opportunity to attend the live multi-state virtual conference, on Nov 17-18, 2022! All Jump Start attendees will have access to the recording of the live virtual conference until Dec 16.

Will there be increased routine cleaning at the conference?

- Sanitizier will be available in the attendee bags.
- Breakout rooms will be cleaned throughout the conference.

Will the lounge and lobby areas be open?

• Lounge areas will stay open. It is highly recommended that attendees respect social distance between groups.

Will there be any changes to meals during the conference?

• Yes, boxed lunches will be provided each day. Attendees are highly encouraged to spread out in the ballroom, lounge areas and surrounding outside areas during lunch time. Breakfast will be served buffet style.

Will there be any changes to check in procedures?

Registration check in will remain the same. Social distancing in the line is highly recommended.

If I start feeling sick at the event, what should I do?

- If you are feeling sick at the event, please notify the event administrators, Anna Sanders or Rosalba Dominguez. If you are experiencing covid <u>symptoms</u>, we recommend you receive a rapid covid test.
- Covid Testing will be available at the conference, provided by Utah Department of Health and Human Service.

Do you want bonus health information?

- Vaccinations will be available for attendees that desire a booster vaccination.
 Vaccinations provided by the Utah Department of Health and Human Service, at no cost and no collection of insurance information.
- Influenza vaccines will also be available. Those who seek influenza vaccine will be asked for insurance information as this is a privately provided service.

PAYMENT AND REGISTRATION

DO YOU OFFER DISCOUNTED RATES?

We have a limited number of financial awards available that can be used as a discount towards registration fees, called Professional Development Assistance Awards. The **application** for these awards is open through Sept 13, 2022. Once applications are received, recipients will be notified and given a discount code to use at registration.

We also offer Early Bird registration pricing through October 10, 2022.

WHAT PAYMENT METHODS DO YOU ACCEPT?

We gladly accept credit cards (Visa, Discover, MasterCard, and AMEX) and checks.

TO WHOM DO I MAKE THE CHECK PAYABLE?

Checks can be made payable to: Utah Afterschool Network Attention: Professional Learning 254 S. 600 E. #200 Salt Lake City, UT 84102

TO WHERE DO I MAIL MY PAYMENT?

Payments can be mailed to: Utah Afterschool Network Attention: Professional Learning 254 S. 600 E. #200 Salt Lake City, UT 84102

CAN I STILL REGISTER MY TEAM IF I DO NOT YET KNOW THE NAME OF EACH ATTENDEE?

Yes! During registration, please enter "TBD" in the first and last name fields. Once the attendee(s) is determined, please email us at <u>professionallearning@utahafterschool.org</u> with the attendee name(s). Please note that the deadline to finalize the names of TBD participants is Monday, October 3, 2022.

WHAT IS THE CANCELLATION PROCESS, DEADLINE, AND FEE?

Cancellation requests must be submitted in writing to <u>professionallearning@utahafterschool.org</u> by October 3, 2022. All requests submitted before this date are eligible for a refund, minus a 20% processing fee. No refunds will be available under any circumstance after this date.

Registered attendees are responsible for all cancellation fees including payments that have not yet been received by Utah Afterschool Network at the time of cancellation. All registered participants including TBDs who do not cancel and do not attend are liable for the entire registration fee. Cancellations must include the first and last names of the attendees. Please note we are unable to make exceptions for emergencies, extreme weather, natural disasters, or labor strikes, however, an attendee may send someone in their place as a substitute before October 7, 2022.

IF I AM UNABLE TO ATTEND, IS IT POSSIBLE TO TRANSFER MY REGISTRATION TO ANOTHER INDIVIDUAL?

Substitutions for participants are accepted until October 7, 2022. Please email professionallearning@utahafterschool.org with substitution requests.

WHY DO YOU NEED MY EMAIL ADDRESS?

All communication for the conference will be handled via email, including updates about general sessions, and other pertinent information. Please consider adding our email address (professionallearning@utahafterschool.org) to your address book so that our communications will not bounce back. Please note that attendee email addresses may be shared with partners.

CONFERENCE LOGISTICS | CHECK BACK SOON!