

UAN's Virtual Recharge Afterschool Workshop
Recharge 2026 | Frequently Asked Questions

PAYMENT AND REGISTRATION

DO YOU OFFER DISCOUNTED RATES?

Yes, we offer a limited number of Professional Development Assistance Awards, which can be used as a discount toward registration fees. **The application deadline for these awards is January 12, 2026.** Recipients will be notified and provided with a discount code to use at registration. Please note that receiving an award does not guarantee a spot at Recharge; registration will close if capacity is reached.

Additionally, we offer a discount for Early Bird registration.

Virtual Recharge | March 6, 2026

- Early Bird Registration | Nov. 12, 2025 - Feb.13, 2026 | \$60
- Late Registration | Feb. 14, 2026 - Feb 21, 2026 | \$75

WHAT PAYMENT METHODS DO YOU ACCEPT?

We accept credit cards (Visa, Discover, MasterCard, and AMEX) and checks.

TO WHOM SHOULD I MAKE THE CHECK PAYABLE?

Please make checks payable to:

Utah Afterschool Network

Attention: Professional Learning

254 S. 600 E. #200

Salt Lake City, UT 84102

TO WHERE SHOULD I MAIL MY PAYMENT?

Mail payments to:

Utah Afterschool Network

Attention: Professional Learning

254 S. 600 E. #200

Salt Lake City, UT 84102

CAN I REGISTER MY TEAM WITHOUT KNOWING ALL ATTENDEE NAMES?

Yes! During registration, you may enter "TBD" in the first and last name fields. Once attendees are confirmed, please email us at professionallearning@utahafterschool.org with their names. Finalized names for TBD participants must be submitted by Feb 20 for Virtual Recharge.

WHAT IS THE CANCELLATION POLICY?

Cancellation requests must be emailed to professionallearning@utahafterschool.org by Feb 6 for Virtual Recharge. Cancellations made before these dates are eligible for a refund, minus a

20% processing fee. No refunds are available after these dates, and all registered attendees are responsible for cancellation fees, including those with unpaid balances. Attendees who do not cancel and do not attend are liable for the full registration fee. Include the first and last names of all attendees in cancellation requests. While we cannot make exceptions for emergencies, extreme weather, or other disruptions, substitutions are accepted up to two weeks before the event.

CAN I TRANSFER MY REGISTRATION IF I CAN'T ATTEND?

Yes, substitutions are allowed up to two weeks before the event. Please email substitution requests to professionallearning@utahafterschool.org.

Other FAQ

WHY DO YOU NEED MY EMAIL ADDRESS?

All conference communication, including updates on sessions and event details, will be sent via email. To ensure you receive our emails, please add **professionallearning@utahafterschool.org** to your contacts. Attendee emails may be shared with conference partners.